

**ALBIT Board Meeting Minutes  
April 29, 2011**

The Alabama Licensure Board for Interpreters and Transliterators Regular Board meeting was held at the Board office in Montgomery and called to order at 1:06 p.m. with a quorum present. Present were as follows: Lori Pituk, Chair; Patricia Smartt, Secretary; Belinda Montgomery, Member; Tammy Adams, Member; Lynne Weisman, Member; Florence Vance, Member; and Amy Peterson, Member. Absent were Steve Hamerdinger, Vice Chair; and Janice Hawkins, Member. Also present were Paula "Scout" McCaleb, Executive Director, and Brandy L. Isenhour, Operations Manager (and serving as Recording Secretary); Monet Gaines, Assistant Attorney General; and Dr. Dale Huff, Parliamentarian.

The meeting was advertised in advance on the Secretary of State's web site located at [www.sos.alabama.gov](http://www.sos.alabama.gov) in accordance with the Alabama Open Meetings Act. It was also advertised on the Board web site.

- I. The Chair presented the Minutes for review from the Board. There being no objections, the Minutes were adopted.
- II. **Motion 2011-03** – Belinda Montgomery nominated Lori Pituk as Chair. The Board accepted Lori Pituk as Chair by acclamation.
- III. **Motion 2011-04** – Tammy Adams nominated Belinda Montgomery as Vice Chair. The Board accepted Belinda Montgomery as Vice Chair by acclamation.
- IV. **Motion 2011-05** – Belinda Montgomery nominated Patricia Smartt as Secretary. The Board accepted Patricia Smartt as Secretary by acclamation.
- V. **Motion 2011-06** – Lynne Weisman made a motion to accept the proposed Rule and Regulation change as follows.

**488-X-1-02      Fees.**

(1)	Nonrefundable fees are as follows:	
(a)	Application fee:	\$35.00
(b)	Initial and Renewal fee for Licenses:	\$175.00
(c)	Initial and Renewal fee for Permits:	\$125.00
(d)	Returned check fee:	<del>\$25.00</del> <u>\$35.00</u>
(e)	Late fee assessed on <del>applications</del> <u>renewals</u> postmarked after March 15 th :	<del>\$10.00</del> <u>\$100.00</u>
(f)	Replacement of License or Permit:	<del>\$7.00</del> <u>\$25.00</u>
(g)	<del>Upgrading of Educational Permit to Renewable Permit or Permit to License:</del>	
	<del>No charge</del>	
(h)g	Roster fee:	\$35.00
(h)	<u>Change of Information</u>	<u>\$25.00</u>

- Belinda Montgomery Seconded the motion. The motion passed unanimously.
- VI. **Motion 2011-07** - Tammy Adams proposed an amendment to Rule 488-X-1-.02 as follows:  
(a) Application fee: ~~\$35.00~~\$50.00  
Amy Peterson seconded the motion. The Chair called for a vote from the Board. Florence Vance voted nay; the remaining Board Members voted aye. The motion passed.
- VII. **Motion 2011-08** – Lynne Weisman made a motion to accept Elizabeth Mosses’ request for exemption. Belinda Montgomery seconded the motion. The motion passed unanimously.
- VIII. **Motion 2011-09** – Lynne Weisman made a motion to contact the previously denied applicants to notify them to reapply for exemption. The motion was seconded by Tammy Adams. The motion passed unanimously.
- IX. **Committees were reviewed and appointed as follows:**  
**PR Committee:** Lori Pituk, Chair; Steve Hamerdinger; and Florence Vance.  
Charge: Increase communication with licensed and permitted Interpreters and Transliterators and consumers of these services with an intent to educate on the processes of ALBIT and public protection.  
**Testing, Evaluation, Certification and Forms:** Steve Hamerdinger, Chair; Lori Pituk, Pat Smartt, Florence Vance  
Charge: To respond to requests of additional tests or evaluations to satisfy requirements for permit holders  
**Continuing Education:** Patti Smart, Chair; and Florence Vance  
Charge: To approve CEU requests which are outside of CMP (as established by the procedure in the Board Rules and Regulations)  
**Legislative Committee:** Belinda Montgomery, Chair; Tammy Adams, and Amy Peterson.  
Charge: To review the ALBIT enabling statute for any needed corrections or updates.
- X. There being no further Board business, the Chair adjourned the meeting at 2:12 p.m. and announced that the next scheduled Board meeting would be held on October 28, 2011, at 1:00 p.m. at the Board office in Montgomery.

Respectfully Submitted,

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Lori Pituk, Chair

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Belinda Montgomery, Vice-Chair

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Paula McCaleb, Executive Director

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Brandy L. Isenhour, Operations Manager (Serving as Recording Secretary)