

**ALBIT Board Meeting Minutes
July 19, 2012**

The Alabama Licensure Board for Interpreters and Transliterators Regular Board meeting was held at the Board office in Montgomery and called to order at 11:00 a.m. with a quorum present. Present were as follows: Belinda Montgomery, Chair; Patricia Smartt, Vice Chair; Tammy Adams, Secretary; Lori Pituk, Member; and Florence Vance, Member. Absent were Steve Hamerdinger, Member; Nancy Greer, Member; and Janice Hawkins, Member. Also present were Paula "Scout" McCaleb, Executive Director, and Brandy L. Isenhour, Operations Manager (and serving as Recording Secretary); Dr. Dale Huff, Parliamentarian; and Peter Snellgrove serving as Interpreter & Transliterator.

The meeting was advertised in advance on the Secretary of State's web site located at www.sos.alabama.gov in accordance with the Alabama Open Meetings Act. It was also advertised on the Board web site.

- I. The Chair presented the January 20, 2012 Minutes for review from the Board. There being no objections, the Minutes were adopted.
- II. **Motion 2012-07** – Florence Vance made a motion to accept the Rules and regulations change as presented.

488-X-1-.02 Fees.

(1)	Nonrefundable fees are as follows:	
(a)	Application fee:	\$50.00
(b)	Initial and Renewal fee for Licenses:	\$175.00
(c)	Initial and Renewal fee for Permits:	\$125.00
(d)	Returned check fee:	\$35.00
(e)	Late fee assessed on renewals postmarked after March 15 th :	\$100.00
(f)	Replacement of License or Permit:	\$25.00
(g)	Roster fee:	\$35.00
(h)	Change of Information	\$25.00

Appendices I
Forms List

License Application
License Renewal Application
Permit Application
Renewable Permit Application
Renewable Educational Permit
Non-Renewable Permit Application
Recommendation Form (NRPA Required)
~~Change of Information Form~~
Replacement License Form
Consumer Complaint Form

Lori Pituk Seconded the motion. The motion passed unanimously.

- III. **Motion 2012-08** – Pat Smartt made a motion to exempt all deaf Interpreters and Transliterators for one year. Tammy Adams Seconded the motion. Florence Vance amended the motion to exempt all Deaf Interpreters and Transliterators indefinitely until a testing method is available for Deaf Interpreters and Transliterators to receive a permit. Tammy Adams seconded the amendment with the motion. The Chair called for a vote on the motion. The motion passed unanimously.
- IV. **Motion 2012-09** – Lori Pituk made a motion to accept the 2013 Board meeting dates as follows: January 18, 2013 and July 19, 2013. Tammy Adams Seconded the motion. The motion passed unanimously
- V. There being no further Board business, the Chair adjourned the meeting at 12:05 p.m. and announced that the next scheduled Board meeting would be held on January 18, 2013, at 10:00 a.m. at the Board office in Montgomery.

Respectfully Submitted,

Belinda Montgomery, Chair

Pat Smartt, Vice-Chair

Paula McCaleb, Executive Director

Brandy L. Isenhour, Operations Manager (Serving as Recording Secretary)