

## **ALBIT Board Meeting Minutes July 19, 2013**

The Alabama Licensure Board for Interpreters and Transliterators Regular Board meeting was held at the Board office in Montgomery and called to order at 10:00 a.m. with a quorum present. Present were as follows: Belinda Montgomery, Chair; Tammy Adams, Secretary; Lori Pituk, Member; and Ben Hollingsworth, Member; Sharon Canada, Member; Nancy Greer, Member; and Janice Hawkins, Member. Not present were Pat Smartt, Vice Chair. Also present were Brandy L. Isenhour, Operations Manager (and serving as Recording Secretary); Josh Brewer and Wendy Darling serving as Interpreter & Transliterator.

The meeting was advertised in advance on the Secretary of State's web site located at [www.sos.alabama.gov](http://www.sos.alabama.gov) in accordance with the Alabama Open Meetings Act. It was also advertised on the Board web site.

- I. The Chair presented the July 19, 2012 Minutes for review from the Board. There being no objections, the Minutes were adopted.
- II. Janice Hawkins, Board Member, joined the meeting at approximately 10:04 a.m.
- III. **Motion 2013-01** – A motion was made by Nancy Greer to accept the licensure/permit card proposal from Kwik Kopy to make our licensure/permit cards. Lori Pituk seconded the motion. The motion passed unanimously. Voting "aye" were Tammy Adams, Lori Pituk, Ben Hollingsworth, Sharon Canada, Nancy Greer, and Janice Hawkins. Voting "nay" were none. The motion passed.
- IV. **Motion 2013-02** – A motion was made by Ben Hollingsworth to approve the October 25, 2013 Board meeting date. Nancy Greer seconded the motion. The motion passed unanimously. Voting "aye" were Tammy Adams, Lori Pituk, Ben Hollingsworth, Sharon Canada, Nancy Greer, and Janice Hawkins. Voting "nay" were none. The motion passed.
- V. **Motion 2013-03** – A motion was made by Nancy Greer to nominate Belinda Montgomery as Chair. The Board accepted Belinda Montgomery as Chair by acclamation.
- VI. **Motion 2013-04** – A motion was made by Tammy Adams to nominate Pat Smartt as Vice Chair. The Board accepted Pat Smartt as Vice Chair by acclamation.
- VII. **Motion 2013-05** – A motion was made by Sharon Canada to nominate Tammy Adams as Secretary. The Board accepted Tammy Adams as Secretary by acclamation.
- VIII. **Committees were reviewed and appointed as follows:**  
**PR Committee:** Lori Pituk, Chair, Nancy Greer, and Brandy Isenhour  
Charge: Increase communication with licensed and permitted Interpreters and Transliterators and consumers of these services with an intent to educate on the processes of ALBIT and public protection.

**Testing, Evaluation, Certification and Forms:** Ben Hollingsworth, Chair and Brandy Isenhour

Charge: To respond to requests of additional tests or evaluations to satisfy requirements for permit holders

**Continuing Education:** Sharon Canada, Chair, Pat Smartt, and Brandy Isenhour

Charge: To approve CEU requests which are outside of CMP (as established by the procedure in the Board Rules and Regulations)

**Legislative Committee:** Belinda Montgomery, Chair, Sharon Canada, Lori Pituk, Ben Hollingsworth, and Brandy Isenhour

Charge: To review the ALBIT enabling statute for any needed corrections or updates

- IX. There being no further Board business, the Chair adjourned the meeting at 11:15 a.m. and announced that the next scheduled Board meeting would be held on October 25, 2013, at 10:00 a.m. at the Board office in Montgomery.

Respectfully Submitted,

---

Belinda Montgomery, Chair

---

Pat Smartt, Vice-Chair

---

Brandy L. Isenhour, Operations Manager (Serving as Recording Secretary)