



STATE OF ALABAMA
ALABAMA LICENSURE BOARD
FOR
INTERPRETERS AND TRANSLITERATORS

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Board Meeting
February 25, 2021
Minutes

The Alabama Licensure Board for Interpreters and Transliterators held its regularly scheduled Board meeting on Thursday, February 25, 2021 via videoconferencing during of the COVID 19 State of Emergency. The following Board members participated virtually in this meeting: Ms. Nancy Hayes (Vice Chair), Ms. Patricia Smartt (Secretary), Ms. Belinda Montgomery (member), Ms. Wendy Darling (new member), Ms. Judith Gilliam (new member), Ms. LaShawn Washington (new member), Ms. Beth Overland (new member), and Mr. Michael Deuel (new member). Absent Board member was Mr. Melvin Walker (Board Chair). Others participating virtually were Yvonne Saxon (Assistant Attorney General), along with Interpreters, Ms. Beverly Bownds and Ms. Robin Sweeney. The following individuals participated onsite: Ms. Leigh Moorer (Board Administrator) and Ms. Renee' Reames (recording secretary).

I. Call to Order

The meeting was called to order at 10:40 a.m. by Ms. Nancy Hayes, Board Vice Chair. Following a roll call of the Board members by Ms. Moorer and a quorum of the members was present to conduct business. Ms. Yvonne Saxon, Assistant Attorney General, was introduced as the Board's new legal counsel. The meeting was advertised in advance on the Board's website, www.albit.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act.

II. Approval of Meeting Agenda

A copy of the meeting agenda was distributed to the members before the meeting for their review.

MOTION 2021-13: Ms. Montgomery made a motion to accept the agenda as presented. The motion was seconded by Ms. Darling. Ms. Hayes called for a vote: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Ms. Belinda Montgomery, aye, Ms. Darling, aye, Ms. Gilliam, aye, Ms. Overland, aye, Ms. Washington, aye, and Mr. Deuel, aye. With no members opposed, the motion was unanimously approved.

III. Approval of Meeting Minutes

Vice Chair Hayes presented the December 14, 2020 Board meeting minutes for the Board's approval.

MOTION 2021-14: Mr. Deuel made the motion to approve the December meeting minutes as presented. The motion was seconded by Ms. Montgomery. Ms. Hayes called for a vote: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Ms. Belinda Montgomery, aye, Ms. Darling, aye, Ms. Gilliam, aye, Ms. Overland, aye, Ms. Washington, aye, and Mr. Deuel, aye. With no members opposed, the motion was unanimously approved.

IV. Reports

A. Board Chair: Ms. Hayes reported on an online renewal issue and Ms. Moorer indicated that she would review it.

Ms. Saxon inquired about CE audits by the Board. Ms. Moorer explained that licenses are issued to licensee whose CEs are audited after the CE documentation is received.

B. Executive Director Report: Ms. Moorer presented the Executive Director Report, which included financial activities of the Board for FY 2021 ending January 31, 2021. She also reported on the current number of licensees and the number of complaints received in FY 2021.

Ms. Moorer presented the Administrator's report of activities performed by staff since the last Board meeting in December.

C. Legal Counsel Report: Ms. Saxon indicated that she had no report at this time. She reviewed the role and composition of the Complaint Committee and commented on her pleasure in working with the Board. The members welcomed Ms. Saxon as the new Legal Counsel.

V. Old Business –

A. Rules Committee - Ms. Montgomery reported that she would inquire with Mr. Walker about the status of the report from the Rules Committee. She reported that she served on the Committee, along with Mr. Walker (committee chair) and Mr. Hollingsworth (former member). Ms. Hayes recommended the appointment of Mr. Deuel to serve on the committee in place of Mr. Hollingsworth, who no longer served on the Board, and Mr. Deuel agreed to serve.

VI. New Business

A. Emergency Rule: The Board discussed the Emergency Rule ending March 14, 2021 and discussed CE requirements. The Board agreed to review the matter of CE requirements, again, prior to the next renewal cycle in December.

Motion 2021-15: Mr. Deuel made a motion to extend the Emergency Rule for an additional 90 days (to June 15, 2021), while under the COVID-19 State of Emergency. The motion was seconded by Ms. Gilliam. Ms. Hayes called for a roll call vote: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Ms. Belinda Montgomery, aye, Ms. Darling, aye, Ms. Gilliam, aye, Ms.

Overland, aye, Ms. Washington, aye, and Mr. Deuel, aye. With no members opposed, the motion was unanimously approved.

B. Election of Officers: Ms. Reames reported that the annual election of officers was due. Ms. Saxon reminded the members of the two consecutive term limitation. Ms. Moore called for nomination for Board Chair. Ms. Montgomery nominated Ms. Nancy Hayes as Board Chair. Ms. Hayes accepted the nomination. There were no other nominations from the floor and Ms. Hayes was elected by acclamation.

Ms. Moorer called for nominations for the position of Board Vice Chair. Mr. Deuel nominated Ms. Darling as Vice Chair. Ms. Darling accepted the nomination. There were no other nominations from the floor and Ms. Darling was elected by acclamation.

Ms. Moorer called for nominations for the position of Board Secretary. Mr. Deuel nominated Ms. Smartt as Board Secretary. Ms. Smartt accepted the nomination. There were no other nominations from the floor and Ms. Smartt was elected by acclamation.

C. Update – Licensure of Deaf Interpreters: Ms. Reames reminded the members of Board action in adopting changes to the Initial License Rule (488-X-1-.04) and Permit Rule (488-X-1-.06) based on BEI requirements. The Board discussed the exemption rule in effect. Ms. Montgomery reported that the Rules Committee was working on changes to include licensure for deaf interpreters. She indicated that a report would be presented at a future Board meeting.

VII. Other Business and Announcements

Ms. Hayes reported that the next meeting of the Board was scheduled for Thursday, May 27, 2021 at 10:30 a.m. Ms. Gilliam requested the Board meeting be held through Zoom and Ms. Reames reported that Mr. Warren was working to acquire Zoom.

VIII. Adjournment

Having no other business to discuss, Ms. Hayes called for adjournment.

Motion 2021-16: Ms. Gilliam made a motion to adjourn the Board meeting. The motion was seconded by Mr. Deuel. Ms. Hayes called for a vote: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Ms. Belinda Montgomery, aye, Ms. Darling, aye, Ms. Gilliam, aye, Ms. Overland, aye, Ms. Washington, aye, and Mr. Deuel, aye. With no members opposed, the motion was unanimously approved. Ms. Hayes adjourned the meeting at 3:10 p.m.

Respectfully submitted,

APPROVED

Nancy L Hayes
Board Chair

Keith E. Warren
Executive Director

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