



# STATE OF ALABAMA

## ALABAMA LICENSURE BOARD FOR INTERPRETERS AND TRANSLITERATORS

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### Board Meeting December 14, 2020 Minutes

The Alabama Licensure Board for Interpreters and Transliterators held its regularly scheduled Board meeting on Monday, December 14, 2020 via videoconferencing during of the COVID 19 State of Emergency. The following Board members participated virtually in this meeting: Ms. Nancy Hayes (Vice Chair), Ms. Patricia Smartt (Secretary), Ms. Belinda Montgomery (member), Ms. Wendy Darling (new member), Ms. Judith Gilliam (new member), Ms. LaShawn Washington (new member), Ms. Beth Overland (new member), and Mr. Michael Deuel (new member). Absent Board member was Mr. Melvin Walker (Board Chair). Others participating virtually were Mr. Bill Garrett, (Assistant Attorney General), along with Interpreters, Ms. Lisa Gould and Ms. Beverly Bownds. The following individuals participated onsite: Mr. Keith Warren (Executive Director), Ms. Leigh Moorner (Board Administrator), and Ms. Renee' Reames (Recording Secretary

#### I. Call to Order

The meeting was called to order at 1:31 p.m. by Ms. Hayes, Vice Chair. Following a roll call of the Board members by Mr. Warren. Mr. Garrett advised that a quorum of the members was present to conduct business. The meeting was advertised in advance on the Board's website, [www.albit.alabama.gov](http://www.albit.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act.

#### II. Approval of Meeting Agenda

A copy of the meeting agenda was distributed to the members before the meeting for their review.

MOTION 2020-29: Ms. Darling made a motion to accept the agenda as presented. The motion was seconded by Ms. Montgomery. Mr. Warren called a roll call vote from the members: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Ms. Belinda Montgomery, aye, Ms. Darling, aye, Ms. Gilliam, aye, Ms. Overland, aye, Ms. Washington, aye, and Mr. Deuel, aye. With no members opposed, the motion was unanimously approved.

#### III. Approval of Meeting Minutes

Vice Chair Hayes presented the July 30, 2020 Board meeting minutes for the Board's approval.

MOTION 2020-30: Ms. Montgomery made the motion to approve the July meeting minutes as

presented. The motion was seconded by Ms. Smartt. Mr. Warren called for a roll call vote from the members: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Ms. Belinda Montgomery, aye, Ms. Darling, abstained, Ms. Gilliam, abstained, Ms. Overland, abstained, Ms. Washington, abstained, and Mr. Deuel, abstained. Mr. Garrett reported that the motion was approved by the majority of the voting members, with 5 abstaining votes by members who were not yet appointed to the Board at the July meeting.

#### IV. Reports

- A. Board Chair: Vice Chair Hayes indicated that she had no business to report.
- B. Executive Director Report: Mr. Warren presented the Executive Director Report, which included financial activities of the Board for the end of fiscal year 2020 and FY 2021 ending November 30, 2021. He also reported on the current number of licensees, along with a list of new licensees since the last meeting in July. He reported on the number of complaints received to-date during FY 2020 and to-date.

Ms. Moorer presented the Administrator's report of activities performed by staff since the last Board meeting in July.

- C. Legal Counsel Report: Mr. Garrett reported he had no issues to discuss.

#### V. Old Business – Vice Chair Haynes tabled discussion on this issue until the next Board meeting, when Chairman Walker could be present to present information.

#### VI. New Business

- A. Adoption of Final Rules 488-X-1-.04 Initial License and 488-X-1-.06 Permit: Mr. Warren reported that the proposed rules had been published for public comment and no comments had been received.

Motion 2020-31: Ms. Montgomery made a motion to approve the proposed Rule 488-X-1-.04 Initial License. Mr. Deuel seconded the motion and the following members voted "aye": Ms. Nancy Hayes, Ms. Patricia Smartt, Ms. Belinda Montgomery, Ms. Darling, Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. Ms. Darling abstained from voting. The motion was approved by majority vote of the members in favor of the motion.

Motion 2020-32: Mr. Deuel made a motion to approve the proposed Rule 488-X-1-.06 Permit. The motion was seconded by Ms. Overland and following a roll call vote, the following members voted "aye": Ms. Nancy Hayes, Ms. Patricia Smartt, Ms. Belinda Montgomery, Ms. Darling Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. Ms. Darling abstained from voting. The motion was approved by majority vote of the members in favor of the motion.

- B. Board Terms: Mr. Warren updated the Board regarding terms and reported that two members reappointment was pending. He explained about the 4-year terms by members.

Ms. Smartt left the meeting at 2:30 p.m. due to a conflict in schedule.

- C. Discussion of CE Requirements – COVID 19: Ms. Moorer reported about inquiries to waive CE requirements due to COVID pandemic. The Board reviewed the Continuing Education Program Rule, 488-X-1-.01.

Motion 2020-33: Mr. Deuel made the motion to allow all licensed and permitted interpreters and transliterators to acquire, online, the required 2.0 CEU for the 2021 license renewal period, with an ending date of March 14, 2021. The motion was seconded by Ms. Gilliam and following a roll call vote, the following members voted “aye”: Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved.

- D. Exemption Requests: Ms. Moorer presented the following exemption requests.

Motion 2020-34: Ms. Darling made a motion to approve the exemption request from CH-2020-34. The motion was seconded by Ms. Overland and following a roll call vote, the following members voted “aye”: Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved.

Motion 2020-35: Ms. Gilliam made a motion to approve the exemption request from LW-2020-35. The motion was seconded by Ms. Overland and following a roll call vote, the following members voted “aye”: Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling, Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved.

Ms. Montgomery made a motion to amend the exemption request from LW 2020-35 pending receipt of her audiogram. The motion was seconded by Mr. Deuel and following a roll call vote, the following members voted “aye”: Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling, Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved.

Motion 2020-36: Ms. Overland made a motion to approve the exemption request from DD-2020-36. The motion was seconded by Ms. Washington and following a roll call vote, the following members voted “aye”: Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling, Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved.

Motion 2020-37: Ms. Gilliam made a motion to approve the exemption request from LW-2020-35. The motion was seconded by Ms. Overland and following a roll call vote, the following members voted “aye”: Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling, Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved.

Motion 2020-38: Ms. Montgomery made a motion to approve the exemption request from BM-2020-38. The motion was seconded by Ms. Darling and following a roll call vote, the following members voted “aye”: Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling,

Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved.

- E. Proposed 2021 Board Meeting Schedule: Mr. Warren presented a list of Board meeting dates in 2021 for the Board's approval.

Motion 2020-39: Mr. Deuel made a motion to approve the meeting dates as presented: February 25, May 27, August 26 and November 4, 2021. The motion was seconded by Ms. Gilliam and following a roll call vote, the following members voted "aye": Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling, Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved.

VII. Other Business and Announcements

Mr. Warren reported on behalf of Mr. Walker, that Mr. Walker had contact MQAS, and they are still testing and updating information on their website. Mr. Warren reported that Mr. Walker did not inquire about their validation/verification of licensing process, since he did not make the same inquiry of other states that he contacted for testing information. He reported that Ms. Lida Goldman was the MQAS contact person for official information.

Mr. Warren reported that the next meeting of the Board was scheduled for Thursday, February 25, 2021 at 10:30 a.m. Mr. Warren reported that he would keep the members advised about having the next meeting virtually.

Mr. Deuel requested that discussion of the exemption process be placed on the agenda. He expressed concern about a path for licensure for the individuals requesting exemptions.

VIII. Adjournment

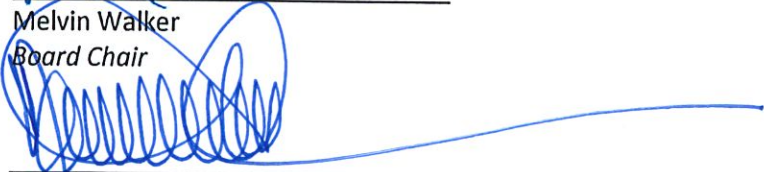
Having no other business to discuss, Vice Chair Hayes called for adjournment.

Motion 2020-40: Ms. Darling made a motion to adjourn the Board meeting. The motion was seconded by Mrs. Overland and following a roll call vote, the following members voted "aye": Ms. Nancy Hayes, Ms. Belinda Montgomery, Ms. Darling, Ms. Gilliam, Ms. Overland, Ms. Washington, and Mr. Deuel. The motion was unanimously approved. Vice Chair Hayes adjourned the meeting at 3:10 p.m.

Respectfully submitted,



Melvin Walker  
Board Chair



Keith E. Warren  
Executive Director  
/rr