

Complaints **MUST** be made within ninety (90) days of the alleged incident.
For assistance in completing the oral or video complaint, contact the ALBIT Office.

Alabama Licensure Board for Interpreters and Transliterators (ALBIT)

2777 Zelda Road
Montgomery, AL 36106

Telephone: (334) 277-8881 Fax: (334) 263-6115

Web address: <http://www.albit.alabama.gov> Email: complaints@alstateboard.com

COMPLAINT FORM

*Complaint may be videoed and submitted via flash drive or emailed.
Video complaints **MUST** follow the complaint form.*

Complaint filed against: (Mark one of the following)

_____ **Practicing interpreting for remuneration without a current and valid Alabama License or Permit.**

_____ **A person who has allegedly violated the Alabama Licensure Law or RID Code of Ethics.**

I. Individual Registering Complaint

Name _____ Telephone _____

Address _____

City and State _____

Email address _____

Is this complaint being filed on behalf of an agency, corporation, or institution? If yes, please specify:

II. Individual Against Whom Complaint Is Being Filed

Name _____ Telephone _____

Address _____

City and State _____

Is the individual against whom this complaint is filed licensed by this Board? _____

Date(s) and times(s) of the alleged incident: _____

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V. Signature & Identity Acknowledgment

I, _____, (complainant's name) having made a formal complaint to the Alabama Board for Interpreters and Transliterators (ALBIT), I understand that my identity will be revealed to the person I am complaining about and to the ALBIT investigative team to fully investigate my complaint. I will not hold ALBIT, its members, or employees liable for the release of my identity in the investigation of this complaint. Further, I hereby certify that I am filing this complaint with ALBIT within ninety (90) days of the incident of which I am complaining.

Signed this the _____ day of _____, 20_____.

*Complainant's Signature (*Must Sign*)

**Written complaints cannot be accepted without Complainant's signature.*

VI. Submission of Complaint

A. Written complaint and any supporting documents may be mailed or emailed to:

ALBIT
2777 Zelda Road
Montgomery, AL 36106
Email: complaints@alstateboard.com

B. Video complaint and any supporting documents may be submitted by email to:

Email: complaints@alstateboard.com