



STATE OF ALABAMA
ALABAMA LICENSURE BOARD
FOR
INTERPRETERS AND TRANSLITERATORS
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Board Meeting
July 30, 2020
Minutes

The Alabama Licensure Board for Interpreters and Translators held its regularly scheduled Board meeting on Thursday, July 30, 2020 via videoconferencing because of the COVID 19 State of Emergency. The following Board members participated virtually in this meeting: Mr. Melvin Walker (Board Chair), Ms. Nancy Hayes (Vice Chair), Ms. Patricia Smartt (Secretary), Mr. Sam Feibelman (member), Mr. Ben Hollingsworth (member), Ms. Belinda Montgomery (member), Ms. Sharon Canada-Emann (member), and Ms. Nancy Adams (member). Absent Board member was Ms. Tammy Adams. Others present were Mr. Keith Warren (Executive Director), Ms. Leigh Moorner (Board Administrator), Mr. Bill Garrett, (Assistant Attorney General), Ms. Madeline Lewis (Assistant Attorney General), Ms. Renee' Reames (Recording Secretary), Mr. Mike James (Investigator), along with Interpreters, Ms. Karen Gunter and Ms. Beverly Bounds, and public guests.

I. Call to Order

The meeting was called to order at 10:33 a.m. by Mr. Walker, Board Chair. Following a roll call of the Board members by Mr. Warren, Mr. Garrett advised that a quorum of the members was present to conduct business. The meeting was advertised in advance on the Board's website, www.albit.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act.

II. Approval of Meeting Agenda

A copy of the meeting agenda was distributed to the members before the meeting for their review.

MOTION 2020-22: Mr. Hollingsworth made a motion to accept the agenda as presented. The motion was seconded by Ms. Emann. The Board Chairman called for a roll call vote from the Board: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Mr. Sam Feibelman, aye, Mr. Ben Hollingsworth, aye, Ms. Belinda Montgomery, aye, Ms. Sharon Canada-Emann, aye, and Ms. Nancy Adams, aye. With no members opposed, the motion was unanimously approved.

III. Approval of Meeting Minutes

Chairman Walker presented the May 21, 2020 Board meeting minutes for the Board's approval. Mr. Hollingsworth recommended that Motion 2020-19 be amended to include the word "all."

MOTION 2020-23: Mr. Hollingsworth made the motion to approve the May meeting minutes, as amended. The motion was seconded by Ms. Mrs. Hayes. The Board Chairman called for a roll call vote from the Board: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Mr. Sam Feibelman, aye, Mr. Ben Hollingsworth, aye, Ms. Belinda Montgomery, aye, Ms. Sharon Canada-Emann, aye, and Ms. Nancy Adams, aye. With no members opposed, the motion was unanimously approved.

Chairman Walker presented the amended January 30, 2020 Board meeting minutes for the Board's approval. The Board discussed the amended Motion 2020-10 and the typo of Level II instead of Level III.

Motion 2020-24: Mrs. Montgomery made the motion to amend Motion 2020-10 of the January minutes to indicate Level III. Mrs. Emann seconded the motion. The Board Chairman called for a roll call vote from the Board: Ms. Nancy Hayes, aye, Ms. Patricia Smartt, aye, Mr. Sam Feibelman, aye, Mr. Ben Hollingsworth, aye, Ms. Belinda Montgomery, aye, Ms. Sharon Canada-Emann, aye, and Ms. Nancy Adams, aye. With no members opposed, the motion was unanimously approved.

IV. Reports

A. Board Chair: Chairman Walker indicated that he had no new business to report.

B. Executive Director Report: Mr. Warren presented the Executive Director Report, which included financial activities of the Board for the period ending June 30, 2020. He also reported on the current number of licensees, along with a list of new licensees since the last meeting in May. He reported on the number of complaints received to-date during FY 2020.

Motion 2020-25: Mr. Hollingsworth made a motion to accept the Financial Report as presented. The motion was seconded by Mr. Feibelman and it was unanimously approved.

Also presented to the Board was the Administrator's report of activities performed by staff since the last Board meeting in May. Ms. Moorer reported that she had taken extra care in processing the renewals and preparing the files for the transition to the new database. Also, Ms. Reames and Ms. Moorer had worked to ensure motions from previous meetings regarding rules, dating back to 2015, had been incorporated into proposed rules. Mr. Warren reported on the audit and upcoming Sunset hearing.

C. Legal Counsel Report: Mr. Garrett reported he had no issues to discuss.

V. Old Business – Chairman Walker reported there was no old business to discuss.

VI. New Business

A. Proposed New Rules: Mr. Warren reviewed proposed rules that would expedite the application process for spouses of active duty military personnel.

Motion 2020-26: Mrs. Hayes made the motion to approve the proposed rule for Application for Spouses of Active Duty Military Personnel. The motion was seconded by Mr. Hollingsworth and the following members voted "aye": Ms. Hayes, Ms. Smartt, Mr. Feibelman, Mr. Hollingsworth, Ms. Montgomery, Ms. Emann and Ms. N. Adams. With no members opposed, the motion was unanimously approved.

Mr. Warren presented amendments to Rule 488-X-1-.04 Initial License, and 488-X-1-.06 Permit. He reminded the members about previous action by the Board concerning qualifications for licensing. Mr. Hollingsworth suggested adding punctuation to the proposed changes to 488-X-1-.06.

Motion 2020-27: Mr. Hollingsworth made a motion to approve the amendments to both of the proposed Rules, 488-X-1-.04 Initial License and 488-X-1-.06 Permit, to include punctuation changes. Mrs. Montgomery seconded the motion and the following members voted "aye": Ms. Hayes, Ms. Smartt, Mr. Feibelman, Mr. Hollingsworth, Ms. Montgomery, Ms. Emann and Ms. N. Adams. With no members opposed, the motion was unanimously approved.

The Board discussed addressing licensure of new applicants who were deaf interpreters. Mr. Garrett indicated that he would work on proposing rule changes for the Board's consideration.

The Board also discussed reviewing at the next meeting the Mississippi Quality Assessment Screening verification process.

- B Board Terms: Mr. Warren updated the Board regarding terms and members who were up for reappointment or replacement.

VII. Other Business and Announcements

- A. Chairman Walker announced the next meeting of the Board was scheduled for Thursday, October 29, 2020 at 10:30 a.m. Mr. Warren reported that the State of Emergency had been extended and he would keep the members advised about having the next meeting virtually.

VIII. Adjournment

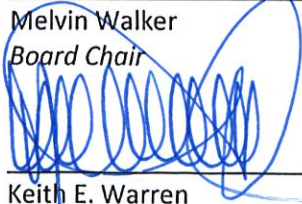
Having no other business to discuss, Chairman Walker called for adjournment.

MOTION 2020-28: Ms. Nancy Hayes made a motion to adjourn the Board meeting. The motion was seconded by Mrs. Emann and the following members voted "aye": Ms. Hayes, Ms. Smartt, Mr. Feibelman, Mr. Hollingsworth, Ms. Montgomery, Ms. Emann and Ms. N. Adams. With no members opposed, the motion was unanimously approved. Chairman Walker adjourned the meeting at 11:48 a.m.

Respectfully submitted,



Melvin Walker
Board Chair



Keith E. Warren
Executive Director
/rr/lm